

Course Syllabus for ENC 1101 English Composition

Valencia College, Department of Communications

<http://valenciacollege.edu/departments/west/communications/>

Fall Semester, 2015

October 7th -December 20th 2015

*Instructor: Ms. Castell Johnson*

*Office hours: None/Adjunct*

*Building 7-209*

*Student engagement hours: 5:30 PM-7:20 PM, Tuesdays/Thursdays*

*Email 1:* [*cjohnson191@valenciacollege.edu*](mailto:cjohnson191@valenciacollege.edu)

*Email Two: Blackboard Preferred*

*Faculty Website:* [*http://frontdoor.valenciacollege.edu/?cjohnson191*](http://frontdoor.valenciacollege.edu/?cjohnson191)

*Office: None, Adjunct*

*Campus: West*

English Composition One, focuses on specific goals, to help students gain confidence and proficiency in academic writing situations and, to continue to develop useful life-long writing skills.

|  |  |  |  |
| --- | --- | --- | --- |
| **FRESHMAN COMPOSITION ONE** |  |  |  |
| **Prerequisites**: Score of 103 on writing component of PERT or equivalent score on other state-approved entry test or minimum grade of C in [ENC 0027](https://ex2013-cas1.valenciacollege.edu/owa/redir.aspx?SURL=Pz8GU6GqX-UNIFKmgn4r0LEuIrN5dtmhjCm83VbHTbCFBPLXKbrSCGgAdAB0AHAAOgAvAC8AYwBhAHQAYQBsAG8AZwAuAHYAYQBsAGUAbgBjAGkAYQBjAG8AbABsAGUAZwBlAC4AZQBkAHUALwBzAGUAYQByAGMAaAAvAD8AUAA9AEUATgBDACUAMgAwADAAMAAyADcA&URL=http%3a%2f%2fcatalog.valenciacollege.edu%2fsearch%2f%3fP%3dENC%25200027) or minimum grade of C in ENC 0025C or [EAP 1640C](https://ex2013-cas1.valenciacollege.edu/owa/redir.aspx?SURL=4k2thLyP386cg4KDFHSdddZiiFhT6M-L5jxNotWSTaiFBPLXKbrSCGgAdAB0AHAAOgAvAC8AYwBhAHQAYQBsAG8AZwAuAHYAYQBsAGUAbgBjAGkAYQBjAG8AbABsAGUAZwBlAC4AZQBkAHUALwBzAGUAYQByAGMAaAAvAD8AUAA9AEUAQQBQACUAMgAwADEANgA0ADAAQwA.&URL=http%3a%2f%2fcatalog.valenciacollege.edu%2fsearch%2f%3fP%3dEAP%25201640C), and a score of 106 on reading component of PERT or equivalent score on other state-approved entry test or minimum grade of C in REA 0017C or [EAP 1620C](https://ex2013-cas1.valenciacollege.edu/owa/redir.aspx?SURL=g4Hcjkcco3eJ_ycZWkRTHZ4vDmPLa4jhJ-XnBRotmDeFBPLXKbrSCGgAdAB0AHAAOgAvAC8AYwBhAHQAYQBsAG8AZwAuAHYAYQBsAGUAbgBjAGkAYQBjAG8AbABsAGUAZwBlAC4AZQBkAHUALwBzAGUAYQByAGMAaAAvAD8AUAA9AEUAQQBQACUAMgAwADEANgAyADAAQwA.&URL=http%3a%2f%2fcatalog.valenciacollege.edu%2fsearch%2f%3fP%3dEAP%25201620C). Development of essay form, including documented essay; instruction and practice in expository writing. Emphasis on clarity of central and support ideas, adequate development, logical organization, coherence, appropriate citing of primary and/or secondary sources, and grammatical and mechanical accuracy. Gordon Rule course in which the student is required to demonstrate college-level writing skills through multiple assignments. Minimum grade of C is required if [ENC 1101](https://ex2013-cas1.valenciacollege.edu/owa/redir.aspx?SURL=UbI1eEgv2EwfJpE0A079XYlbvzjlI2HpyNY1EWLA1IOFBPLXKbrSCGgAdAB0AHAAOgAvAC8AYwBhAHQAYQBsAG8AZwAuAHYAYQBsAGUAbgBjAGkAYQBjAG8AbABsAGUAZwBlAC4AZQBkAHUALwBzAGUAYQByAGMAaAAvAD8AUAA9AEUATgBDACUAMgAwADEAMQAwADEA&URL=http%3a%2f%2fcatalog.valenciacollege.edu%2fsearch%2f%3fP%3dENC%25201101) is used to satisfy Gordon Rule and General Education Requirements. | | | |

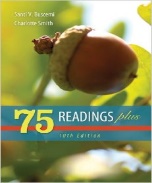
This face-to-face course will motivate students to learn common academic writing strategies to:

* Make appropriate rhetorical choices, based on purpose and intended audience
* Gain awareness and control of their own writing process
* Improve critical thinking skills, especially those of analysis and argument
* Use the capabilities of word processing to improve their writing
* Improve their accuracy in using Standard Academic Written English and conventions



**Textbooks and Required Materials:**

1. Textbooks: Buscemi & Smith. (2013). *75 Readings plus, 10th Edition.*



1. *The Little Seagull Handbook,* Richard Bullock, Michal Brody, Francine Weinberg. (2014)



1. **Access to Blackboard (Discussion Postings, Assignments)**
2. **Papers must be uploaded to SafeAssign**
3. Flash Drive

**Course Objectives:**

Upon successful completion of this course, you will be able to:

* Write coherent, well-organized essays using the appropriate conventions of written English
* Understand and demonstrate an awareness of basic rhetorical strategies through various forms of writing
* Understand the relationship between writer and audience
* Understand and demonstrate techniques of revision (not merely “copy editing”)
* Demonstrate knowledge and awareness of the role of language in society
* Demonstrate knowledge of the functions of language in representing experience, in shaping feelings and ideas, and in communicating with and influencing others
* Understand the relationship between reading and writing
* Be able to access information through library resources and to incorporate that information in an organized and coherent manner in writing
* Demonstrate the basic computer skills of word processing, as expected of a computer literate person

***Assessments:*** *Four papers; the in-class essay will be used as your first paper.*

* To complete the in-class essay assessment, students will be given several handouts of information to read, and samples to work on in groups
* Information in these handouts should serve as background information and evidence for your argument in the essay
* Students may ***not*** write essays ahead of time.

**Papers:**

Students are required to write **three formal papers and one research paper. These are MANDATORY to pass the course. Plagiarized papers will be given a “0”** for a grade.

**Assignments make-up policy:**

**All assignments will be posted in Blackboard.** There will be an **Availability Date,** **Due Date,** and a **Display- Until-Date. Please pay close attention to the dates.** If your assignments, discussions or papers are uploaded after the due date, you will lose 2 **points** for each day it is late. Of course, if there is written documentation of the emergency (e.g., hospitalization documents) presented, there won’t be a penalty.

**Class Preparedness**

Students are expected to come to **class prepared** **and ready to learn.** Attend class every meeting and be punctual, complete assigned readings and homework prior to each class meeting, listen attentively to others’ ideas, and provide insightful responses or ask relevant questions from the readings and class discussions as appropriate.

**Class Attendance:**

Attendance policies should support Valencia’s attendance policy and the philosophy that every moment in class is a learning achievement. The attendance policy can be found at <http://valenciacollege.edu/generalcounsel/policy/default.cfm?policyID=177&volumeID_1=8&navst=0>

**Student Code of Classroom Conduct**

Students will abide by Valencia’s Code of Classroom Conduct. (<http://www.valenciacc.edu/policies/PDF/10-18.pdf>). According to College Policy 6Hx28: (10-18), all forms of academic dishonesty and misconduct are prohibited at Valencia Community College. **Academic dishonesty includes, but it is not limited to,** **plagiarism, cheating, and furnishing false information**. **All papers must be the student’s original work**. Please remember that it is unethical to provide an outside source and pretend it is your own work, therefore **plagiarized papers will result in a “0.”** **Disruptive or distracting** activities such as "side discussions which are irrelevant to the subject matter of the class, that distract from the learning process, or impede or hinder the ability of other students to obtain the full benefit of the educational presentation” may result in a grade reduction or, in extreme cases, a grade of "F" in the course (1006.60, FS). **Disruptions of class discussions** (including, but not limited to entering or leaving the classroom, cell phones, or any other electronic devices, or "side discussions which are irrelevant to the subject matter of the class, that distract from the learning process, or impede or hinder the ability of other students to obtain the full benefit of the educational presentation”) will result in a **10 point deduction from your discussion and participation grade.** <http://valenciacollege.edu/generalcounsel/policy/default.cfm?policyID=193&volumeID_1=8&navst=0>

Grading Components: Descriptions Points

|  |  |
| --- | --- |
| *Narrative Writing; paper 1* | *120 In class* |
| *Compare/Contrast Writing; paper 2* | *170* |
| *Analytic Writing paper 3* | *200* |
| *Research Writing; paper 4* | *250* |
| *Peer Editing* | *40* |
| *Conferences/Writing Center* | *20* |
| *Discussions And Postings* | *120* |
| *Journals* | *80* |
| *Rough draft 15 points each* | *60* |
| *Total* | *1060* |

***A=900-1000, B=800-899, C=700-799, D=600-699, F=599 and lower***

|  |
| --- |
| **COURSE REQUIREMENTS** |

**Instructional / Methods / Activities Assessments**

Major Writing Assignments/four papers

Minor Writing Assignments/reading Analysis/Discussions

Thesis Statements

Grammar throughout the course

Sentence structure

Paragraph structure

**Homework:**

All reading assignments must be completed at home with written responses to share in your assigned groups.

* For your first writing assignment, you will need to demonstrate your ability to utilize your textbooks as sources
* Explain your sources
* Properly cite and format those sources using MLA format

*Here is a list of terms that are critical to our semester long discussion of* Composition and Literacy. A general understanding of these terms and where to find them will serve you well in class discussions, activities, and remaining writing assignments.

1. Rhetoric

2. Plagiarism

3 Literacy

4) Argument

6) Claim

7) The Internet

**What will be covered from your 75 *Readings* textbooks?**

Narrative Descriptive

Process Analysis Definition

Division and Classification Comparison and Contrast

Example and Illustration Cause and Effect

Analogy Argument and Persuasion

Mixed Strategies.

**Hand** **book** **Assignments** Editing

Doing Research Library Databases

Research paper Sources and Documentation

Avoid Plagiarism MLA Documentation

Vocabulary Punctuation & Grammar

Understanding Punctuation and Mechanics Peer Evaluation

Thinking Critically and Writing Arguments Types of Writing

|  |
| --- |
| **Course Structure** |

**Daily Assignments:**

* Three-minute free writing each class meeting
* Discussion, Homework
* Grammar Study

**Formal Papers and Requirements:**

*Formal papers Research Paper*

* Free of errors Free of errors
* Word count 750-800 Word count 900-1000
* Must be typed Must be typed
* 12pt font  **only** 12pt font **only**
* Double spaced Double spaced

MLA Style for citing sources

Cover page

Work cited page

**Peer Editing:**

There will be group discussions, about the vocabulary, and assigned reading and writing. These assignments will be used for in-class peer editing. Literary responses will contribute and enhance writing skills, and the analysis of different genres. When reviewing someone else’s work, be respectful and offer constructive criticism. For example, the reader should stress, “What was effective.” Always say, “What works well.” and offer suggestions for improvements.

**Organized Portfolio:**

*All free writings must be numbered and dated, (points are separate from papers)-*

* Syllabus
* Graded papers
* All handouts

**Due dates for the essays will be on the course calendar.**

##### Student Core Competencies: The faculty of Valencia Community College has established four Core Competencies that describe the learning outcomes for a Valencia graduate. They are: THINK, VALUE, COMMUNICATE, and ACT. These general competencies can be applied in many ways and must be developed over a lifetime. They specify how learning can be expressed and assessed in practice. They enable students and faculty to set learning goals and assess learning within and across the many disciplines of human inquiry. Use the descriptions and examples of academic work for each to measure your own learning outcomes. Samples of the academic work are great additions to your Learning Portfolio.

**Grade Appeals**

Students may request a conference with the instructor to discuss/appeal a quiz, a paper or assignment grade. Grade appeal arguments must be presented in writing. Appeals for papers must be requested within one week of receiving the disputed grade.

**Extra credit** opportunity will be given throughout the term in various forms. Students may **earn up to a maximum of 60 points** of extra credit.

**Students with Disabilities Policy**

"Students with disabilities who qualify for academic accommodations must provide a letter from the Office for Students with Disabilities (**OSD)** and discuss specific needs with the professor, preferably during the first two weeks of class. The Office for Students with Disabilities determines accommodations based on appropriate documentation of disabilities (West Campus SSB 102, ext. 1523)."

<http://valenciacollege.edu/osd/>

***Disclaimer Statement: This syllabus and course calendar are subject to change. A revised syllabus may be issued at the discretion of the instructor.***